



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Request For Quotation

Description : RFQ-002835 - 9110-Provide & Supply
Headphones, Microphones and Mic Stands

Date of Issue : 30 May 2025

Date of Submission of Quotation : 5 Jun 2025 12:00:00 PM

Place of Delivery : Stores, IBA Main Campus, University Road,
Karachi.

Contact Person & Telephone : Purchase Department, IBA Main Campus,
University Road, Karachi.
0322-3553032
Extension : 2155

Sr#	Description	Quantity + UOM
1	Headphone Brand: Behringer; Fit Style: Circumaural (Around the Ear) Frequency Response: 20Hz-20kHz Impedance:32 ohms Noise Attenuation: Passive Noise Isolating Cable Type: Straight Plug Size:1/8" plug, 1/4" adapter Color: Black Model: HPM1000 Pro or equivalent Brand: Behringer or equivalent Warranty: At least one-year verifiable warranty.	3.00 EACH
2	Microphone (Asset) PodMic; Dynamic Acoustic Principle, Cardioid Polar Pattern Frequency Range: 50Hz-15kHz Output Connection: XLR, Impedance: 320Ω Sensitivity: -57dBV (1.4mV @ 94dB SPL) Model: PodMic or equivalent Brand: RODE or equivalent Warranty: At least one year verifiable warranty.	3.00 EACH
3	Mic Stand Table stand / pod arm; Mic Stand / Table stand / Pod Arm Thread Size: 3/8", Weight (g): 1740 Horizontal Reach (mm): 820 Vertical Reach (mm): 840 Minimum Weight Supported (g): 700 Maximum Weight Supported (g): 1100 Model: PSA1 Studio Arm or equivalent Brand: RODE or equivalent Warranty: At least one-year verifiable warranty.	3.00 EACH

Terms & Conditions :



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1. Material of this order is subject to final inspection at the time of delivery by IBA ICT department or IBA stores or end user at IBA.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made within 30 working days through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.