



## Request For Quotation

<b>Description</b>	<b>: RFQ-003020 - Decoration Services- Qawali Ogala25</b>
<b>Date of Issue</b>	<b>: 13 Aug 2025</b>
<b>Date of Submission of Quotation</b>	<b>: 18 Aug 2025 2:00:00 PM</b>
<b>Place of Delivery</b>	: Stores, IBA Main Campus, University Road, Karachi.
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2153

Sr#	Description	Quantity + UOM
1	Decoration Service Rental Basis; Decoration Setup for Qawali Night: 1. Stage fully carpeted of Size 20ft x20ft with strong structure Trussing Structure: U Shape with lightings of same size 2. Stage lights: 4x Moving lights, 1x follow spot, 1x smoke machine, 4x DJ Lights, 10x RGB lights) 3. 500x Gao Takiye 4. 400x Farshi & Carpets 5. Sofa Seats 2-seater: 20x 6. 40x Pedestal fans 7. Tables 70x with white cover of 2.5 ft x 4 ft 8. Chairs milky white acrylic: 120x 9. Fairy light chaddar / Passage between two Buildings (Tabba and Aman ): 400x fairies lights Site Visit: IBA Main Campus Event Date: 23rd August 2025 Setup must be ready by 1;00pm	1.00 EACH

### Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.