



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

## Request For Quotation

<b>Description</b>	: <b>RFQ-001310 - Backdrop Printing - Convocation 2021 &amp; 2022</b>
<b>Date of Issue</b>	: <b>20 Oct 2023</b>
<b>Date of Submission of Quotation</b>	: <b>26 Oct 2023 11:00:00 AM</b>
<b>Place of Delivery</b>	: IBA Karachi, Main Campus, Karachi
<b>Contact Person &amp; Telephone</b>	: Purchase Department IBA Main Campus, University Road, Karachi. 03122669895 Extension : 2150

Sr#	Description	Quantity + UOM
1	Banner With Wooden Frame; Stage Backdrop Wooden Mounted Media: 320 GSM Matt size: 36'x12' without any visible joint The sample need to be approved before printing.	1.00 EACH
2	Banner With Wooden Frame; Group Photograph Backdrop Wooden Mounted Media: 320 GSM Matt size: 45'x12' without any visible joint Sample need to be approved before printing.	1.00 EACH
3	Banner With Wooden Frame; Welcome Banner at gate # 4 Wooden Mounted Media: 320 GSM Glossy size: 10'x10' without any visible joint Sample need to be approved before printing.	1.00 EACH
4	Banner With Wooden Frame; Gold Medalist (Combine) Qty: 2 Wooden Mounted Media: 320 GSM Glossy size: 8'x8' Sample need to be approved before printing.	2.00 EACH
5	Banner With Wooden Frame; Gold Medalist (Solo) Qty: 20 (Both batches) Wooden Mounted Media: 320 GSM Glossy size: 3'x6' Sample need to be approved before printing.	10.00 EACH



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6	Banner With Wooden Frame; Photo booth - For Selfie and with parents with props Qty: 06 Wooden Mounted Media: 320 GSM Glossy size: 12'x8' Sample need to be approved before printing.	6.00 EACH
7	Banner With Wooden Frame; Standy at different location in Marquee and Dinner area Qty: 10 Wooden Mounted Media: 320 GSM Glossy size: 3'x6' Sample need to be approved before printing.	10.00 EACH
8	Banner With Wooden Frame; Banner for Medal & Sheild Collection Size: 14'x3' Media: 320 GSM Glossy with Wooden Frame and Fixing	1.00 EACH

### Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.