

R F Q

DESCRIPTION: **Providing White Formica Sheets (exclusive for White Boards)**

(Revised)

DATE OF ISSUE: 09 May 2016

DATE OF SUBMISSION: 16 May 2016

PLACE OF WORK: IBA MAIN CAMPUS

CONTACT PERSON: Manager General Maintenance / Sr Executive Repair and Maintenance

S#	Description of Items	Quantity	Rates Each Unit	Amount(Rupees)
1	Melamite 2 mm 8x4 ft D/S White Formica Sheets (Glossy) suitable for white board Preferably of M/s Formite	50 Sheets		
2	Eco Shine 0.45 mm 8x4 ft White Formica Sheets (Glossy) suitable for white board Preferably of M/s Formite			
3	Classic 0.6 mm 8x4 ft White Formica Sheets (Glossy) suitable for white board Preferably of M/s Formite			
4	L/MDF S/S Shine 3.2 mm 8x4 ft White Formica Sheets (Glossy) suitable for white board Preferably of M/s Formite			
Total Amounts				
GST @ 17%				
Grand Total				

Terms and Conditions:

1. Material / quantities of this order is subject to final inspection at the time of delivery
2. IBA reserve the right to cancel any or all of the above the above items if work / material is not in accordance with our specifications or if the delivery is delayed
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of material/works
4. General Sales Tax will be paid on applicable items only
5. Penalty @ of 2 % per month on actual will be imposed in delayed delivery
6. The rate / item cost is final and no change what so over will be accepted
7. Govt tax (es), levy (ies) and charges will be charged at actual as per SRO
8. Competent Authority reserves the right to change / alter / remove any item or article reduce / enhance quantity without assigning any reason
9. Invoice / Bill & work order etc should be submitted to Finance Department
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan

11. No subletting in any case / items / form will be allowed
12. That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time
13. All Government taxes (including income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of work order
14. Stamp Duty @ as applicable against total value of work order will be levied accordingly.
15. IBA reserve the right to cancel / amend / alter the quantities required. The work order may also be issued on itemized lowest basis to one or multiple contractors for all items or any one item for desired quantities.