



**Institute of  
Business Administration  
Karachi**

*Leadership and Ideas for Tomorrow*

## **RFQ**

Description : Disposal of Waste Papers  
Date of Issue : February 10, 2023  
Date of Submission of Quotation : February 15, 2023 02:00 PM  
Place of Delivery : IBA, Main Campus  
Contact Person & Telephone : Mr. Bilal Izhar  
021-38104700 (Ext. 2153)

Sr #	Description																												
1.	Disposal of Scrap on time-to-time basis (Per Kg rates required item wise) <table><tr><th>Material Description</th><th>Rates</th></tr><tr><td>Plastic Waste</td><td></td></tr><tr><td>Shredded Paper</td><td></td></tr><tr><td>Newspaper English</td><td></td></tr><tr><td>Newspaper Urdu</td><td></td></tr><tr><td>Iron</td><td></td></tr><tr><td>Aluminum</td><td></td></tr><tr><td>Glass</td><td></td></tr><tr><td>Empty Bottles</td><td></td></tr><tr><td>Tetra Pack</td><td></td></tr><tr><td>Carton</td><td></td></tr><tr><td>Pet bottles</td><td></td></tr><tr><td>Broken &amp; damaged Furniture and Fixture ( Not Wood)</td><td></td></tr><tr><td>Wooden mixed Scrap</td><td></td></tr></table> <p>Note: <i>The rates must be provided on item wise per kg basis against the material description as mentioned above. Rates would be valid for the period of 1 year and may be renewed on six monthly basis that is inclusive of all labour, transportation, collection etc. Site can be visited.</i></p>	Material Description	Rates	Plastic Waste		Shredded Paper		Newspaper English		Newspaper Urdu		Iron		Aluminum		Glass		Empty Bottles		Tetra Pack		Carton		Pet bottles		Broken & damaged Furniture and Fixture ( Not Wood)		Wooden mixed Scrap	
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### **Terms & Conditions:**

1. Work / Job will be awarded who quotes best price.
2. The highest bidder will perform the job each time under the supervision of IBA.
3. Material of this order is subject to final inspection at the time of disposal.

4. Successful buyer / company will be responsible to make full payment within seven working days and lift the item(s) on their own responsibility.
5. Successful bidders will be required to collect, remove and transport the concerned lot within 7 days of depositing of the total amount of the bid.
6. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the work is delayed.
7. Advance 10% Income Tax should be paid / deposited in form of Pay Order / Demand Draft in the name of IBA, Karachi before removing / taking over the possession of the items
8. The quantity of items and lot(s) is tentative. These may increase / decrease / change / alter / remove at the discretion of competent authority without assigning any reason thereof.
9. The rate / item cost is final and no change what so ever will be accepted.
10. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
11. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
12. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
13. No subletting in any case / item / form will be allowed.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.