

Ref no: IBA/CEIF/2017-18/

RFQ

Description : WIFF 2018 – Backdrops at Event (19& 20 Mar 2018)

Date of Issue : March 02, 2018

Date of Submission of Quotation : March 06, 2018

Place of Delivery : IBA, City Campus

Contact Person & Telephone : Ms.Sarwat Ashon (Program Manager)
021-38104701 (Ext. 1851)

Sr #	Description	Quantity
1	Backdrop - for Stage 10'x24'	1
2	Backdrop- Stage side wings for Sponsor's 8'x10' (Left & Right)	2
3	Backdrop - Event Media wall 8'x16'	1
4	Backdrop - Walkway wall (Stairs) 8'x12'	1
5	Backdrop - Video recording wall 7'x10'	1
6	Vinyl sticker on rostrum with printing	1

Terms & conditions

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change /alter/remove any item or article or reduce/ enhance quality without assigning any reason.
9. Invoice /bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee .
11. No subletting in any case/ item/form will be allowed.
12. All Government taxes (including Income tax and stamp duty),levies and charges will be charged as per applicable rates/ denomination of Purchase/ Work Order.
13. Stamp duty 0.25% for goods against total value of Purchase Order will be levied accordingly.
14. IBA also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.