



## **RFQ**

Description : Provide & Supply of General Items  
Date of Issue : December 23, 2016  
Date of Submission of Quotation : December 30, 2016 @ 2:30 pm  
Place of Delivery : IBA, Main Campus  
Contact Person & Telephone : Mr. Amir Zain (Purchase Executive)  
021-38104700 (Ext. 2152)

<b>Sr #</b>	<b>Description</b>	<b>Quantity</b>
1.	<b>Metal Polish</b> Volume: 200 ml, Brand: Brasso or equivalent	8 Bottles
2.	<b>Glass Tumbler for Drinking Water</b> Broad Shape, Brand: Toyo Nasic	72 Units
3.	<b>Plastic Rope / Sutli</b> As per sample	38 Rolls
4.	<b>Water Filter Cartridge</b> Yarn Cartridge, Brand: So~Safe or equivalent	119 Units
5.	<b>Battery Cell</b> Size: 9V, Brand: Energizer or equivalent	125 Units
6.	<b>Battery Cell</b> Size: AA, Brand: Energizer or equivalent	245 Units
7.	<b>Battery Cell</b> Size: AAA, Brand: Energizer or equivalent	471 Units

### **Terms & Conditions:**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
13. Stamp duty 0.25% for goods against total value of Purchase Order will be levied accordingly.
14. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.