

# Request for Quotation (Goods)

**Description** : Req ID-2591--RFQ 863  
**Date of Issue** : 25-Feb-2019 10:30 AM  
**Date of Submission of Quotation** : 27-Feb-2019 12:00 PM  
**Place of Delivery** : IBA, Stores, Campus, University Road, Karachi.  
**Contact Person & Telephone** : Department, IBA Campus, ,

Sr #	Description	Item Specification	Quantity
1	Miller, Donald. Building a Storybrand: Clarify Your Message so Customers Will Listen. , 2017. Print. ISBN 9780718033323		1
2	Pink, Daniel H. When: The Scientific Secrets of Perfect Timing. , 2018. Print. ISBN 9781782119883		1
3	Wheeler, Alina. Designing Brand Identity: An Essential Guide for the Entire Branding Team. , 2018. Print. ISBN 9781118980828		1
4	Vaynerchuk, Gary. Crushing It!: How Great Entrepreneurs Build Business and Influence and How You Can, Too. , 2018. Print. ISBN 9780062674678		1
5	Pulizzi, Joe, and Robert Rose. Killing Marketing: How Innovative Businesses Are Turning Marketing Cost into Profit. , 2018. Print ISBN 9781260026429		1
6	Lockett, Oliver, and Michael J. Casey. The Social Organism: A Radical Understanding of Social Media to Transform Your Business and Life. , 2016. Print. ISBN 9780316359528		1
7	Westergaard, Nick. Brand Now: How to Stand Out in a Crowded, Distracted World. , 2018. Print. ISBN. 9780814439227		1

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8	Humberstone, Fiona. How to Style Your Brand: Everything You Need to Know to Create a Distinctive Brand Identity. London: Copper Beech Press, 2016. Print. ISBN 9780956454539		1
9	Jiwa, Bernadette. Story Driven: You Don't Need to Compete When You Know Who You Are. , 2018. Print. ISBN 9780994432810.		1

**Terms & Conditions:**

1. Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Material of this order is subject to final inspection at the time of delivery.
3. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate / item cost is final and no change what so ever will be accepted.
8. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
9. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
10. Invoice should be submitted to Purchase & Stores Department.
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
12. No subletting in any case / item / form will be allowed.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
14. Stamp duty 0.25% for goods against total value of Purchase Order will be levied accordingly.
15. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
16. Certificate of genuine / originality will be provided by the supplier.