

# Request For Quotation

**Description** : RFQ-003738 - Redesign of Procurement Department  
**Date of Issue** : 14 May 2026  
**Date of Submission of Quotation** : 20 May 2026 11:00:00 AM  
**Place of Delivery** : Stores, IBA Main Campus, University Road, Karachi.  
**Contact Person & Telephone** : Purchase Department IBA Main Campus, University Road, Karachi.  
03323760498  
Extension : 2150

**Site visit will be held on Monday May 18, 2026 at 3:30PM IBA Main Campus**

Sr#	Description	Quantity
1	Redesign Works of Procurement Department at Fauji Foundation Building, IBA Main Campus  As per BoQ Drawing attached SST 8% will be applicable on total amount  <b>Note:</b> All bidders are requested to quote their amount item wise as per BoQ.	1 Job

Item No.	Description	Quantity
1	<b>Dismantling</b> Carefully dismantling the existing door including frame, shutters, fittings and accessories, and refixing/reinstalling the same at the new location as shown on drawings, including necessary cutting, making good of jambs, alignment, anchoring, touch-ups and all complete in working condition.	1 Job
2	<b>Aluminium Door Frame</b> Providing and fixing 6" thick Aluminium door frame sheet of approved section, including bends, stiffeners, holdfasts, anchor fastenings, alignment, and fixing in position with cement mortar/CC. Complete with all accessories, cutting, fitting, and installation as per drawings and Engineer's instructions	20 RFT
3	<b>RCC Lintel</b> Providing and casting RCC lintel of required size including reinforcement, formwork, casting, and curing, complete as per drawings and Engineer's instructions.	1 Nos
4	<b>Dismantling of Masonry Wall</b> Dismantling of CC wall including protection existing utilities and shifting of debris outside IBA premises.	190 SFT
5	<b>Masonry Wall 6" thick</b> Providing and fixing of 6" thick Cement Concrete solid Machine made block of compressive Strength 1000 PSI at 28 days including GI Wire Mesh between RCC and Masonry Joint	25 P.CFT
6	<b>Plaster</b> Providing and applying ¾" thick cement sand plaster on internal walls, including surface preparation, leveling, curing, and smooth finish, complete as per drawings and specifications.	110 SFT
7	<b>12mm Tempered Fully Glazed Glass Wall</b> Providing and fixing 12mm thick tempered glass of Ghani including 3mm safety film 175 micron aluminium fixed partition of Pakistan Cables, Prime or Krudson champagne anodized aluminium section D-48 (100mm x 38mm x 2mm) thick including the aluminium fittings, support should be provided from ceiling and 3M frosted paper with all accessories cutting hole etc. and making good damages etc complete as required in any floor as per direction of Engineer In-Charge.	32 SFT
8	<b>Granite 8" thick</b> Providing and fixing granite top of equivalent colour including grinding, polishing, 3/4" chamfer nosing complete as per drawing and specification	20 RFT
9	<b>Repairing of False Ceiling (if required)</b> Supply and lay pvc laminated Gypsum ceiling tiles of United Gypsum of square edge, size: 600 x 600 x 12mm thick in approved surface designs and textures, laid into a exposed T-Bar metal system frame work and necessary supports at every 4'-0" span suspended from the structural ceiling. False	100 SFT



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	ceiling to be fixed at the height of 12'-0" including scaffolding and other required arrangements, complete in all respect as per drawing and specifications. Note: Protection of existing floor is Contractor's responsibility.	
10	<b>5 ft high Wooden partition with glass</b> Providing and fixing in position partly glazed 5'-0" HT. Partition work as per drawing using partial wood frame work of 1.5 inch ( thick) and 2 inch (wide) (horizontally and vertically) with 1' x 1' spacing with 18 mm MDF laminated sheets of Al Noor or ZRK on both sides finished of approved shade and colour as shown in drawings. Item to include 5 mm thick glass of 1'-0" height with frosted paper both sides and fitted with 1.5" thick partial wood frame. 3.5" wide lipping of partial wood around all frame of partition. All exposed wood surfaces to be polished with approved shades as directed including all necessary fittings/hardware and wood preservative (termite proofing), laquer (ICI) etc. as per list of approved material and/or as approved by the Engineer Incharge complete in all respects.	87.5 SFT
11	<b>3ft Height Partition with Worktop</b> 'Providing and fixing in position 3'-0" HT. Wooden Partition work along with (16+16)mm thick Laminated Table top as per drawing.  a) Partition i) Partition having partial wood frame work of 1.5 inch ( thick) and 2 inch wide (24" horizontally and 18" vertically) ii) 16 mm TH. MDF laminated sheets of ZRK brand on both sides finished of approved shade and colour with partial wood lipping. iii) 4" wide Aluminium skirting at the bottom of partition on both side  b) Worktop: i) Consisting of MDF Laminated sheet (16+16mm). ii) The sides & bottom of table top shall be covered by Partial wood frame to support. iii) 2mm TH. PVC Lipping of same color as lamination.  All exposed wood surfaces to be finished with wood lacquer polish and necessary beading/lipping (3mm thick Partial Wood) of approved shades as directed including all necessary fittings/hardware and wood preservative (Termite Proofing) etc. as per list of approved material and as approved by the Engineer Incharge complete in all respects. Note: Measurement will be taken as per length and height of partition	126 SFT

## Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.