

## **RFO**

Description Composing & Printing of Corporate Visiting Cards from

**IBA-Prequalified Printers** 

Date of Issue September 4, 2014 Date of Submission of Quotation: September 13, 2014

Date of Delivery 03 working days after getting final approval

Place of Delivery IBA, Main Campus Contact Person & Telephone Mr. Muhammad Hanif

38104700 (Ext.2150)

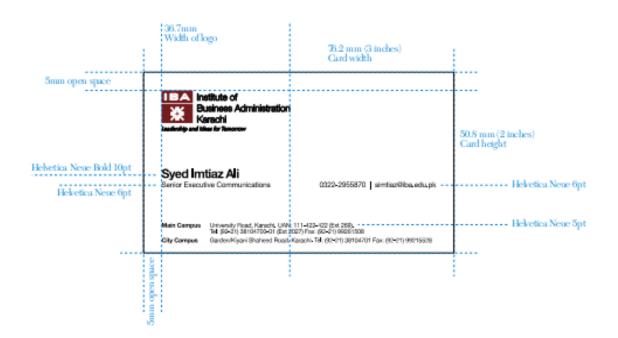
S. #	Description	Qty
	Composing & Printing of Corporate Visiting Cards	
	Size: 3.50" x 2"	500
1	Card: 260gsm alabaster	Cards for
	Color: 02 color printing	each person
	Packing: 100 cards per Packet	
	As per Attached Snap Shots on page 02 & 03	

## **IMPORTANT:**

Validity of the Rate will be for ONE year.

## **Terms & Conditions:**

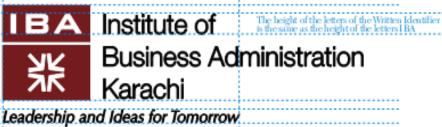
- 1-Material of order(s) will be subject to final inspection at the time of delivery.
- 2-We reserve the right to cancel any or all the card if material is not in accordance with our specification or if the delivery is delayed.
- Payment will be made through crossed cheque after the receipt of the bill and delivery of 3the above item.
- 4-General Sales Tax will be paid on applicable items only.
- 5-Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- The rate / item cost is final and no change what so ever will be accepted in contract for 6period ONE yaer.
- 7-Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- Competent Authority reserves the right to change / alter / remove any item or article or 8reduce / enhance quantity upto without assigning any reason.
- 9-Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- Advance Payment subject to Bank Guarantee. 10-
- 11-No subletting in any case / item / form will be allowed.
- 12-Sample(s) and image(s) are available at Purchase Office for reference.
- All Government taxes (including Income tax and stamp duty), levies and charges will be 13charged as per applicable rates / denomination of Purchase / Work Order.
- Stamp duty 0.2% for Goods against total value of Work Order will be levied 14accordingly.
- 15-The contract agreement will be executed with the lowest responsive bidder for ONE year extendable for another year maximum upto THREE years with mutual consent.



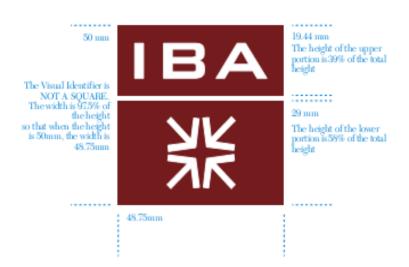
Font (logo)
Font (slogan)
Font (name)
Font (other information)

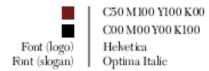
C50 M 100 Y100 K00 C00 M00 Y00 K100

Helvetica Optima Italic Helvetica Neue Bold Helvetica Neue

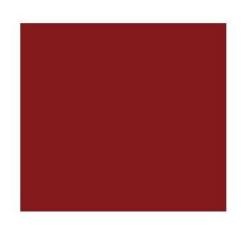


The width of the slogan is from the beginning of the visual identifier till the "d" of administration





## **IBA COLOR RATIO**



CYAN 40%
Magenta 100%
Yellow 100%