



Request For Quotation

Description : RFQ-002260 - Decoration services-City Campus
Date of Issue : 17 Oct 2024
Date of Submission of Quotation : 21 Oct 2024 10:00:00 AM
Place of Delivery : Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone : Purchase Department, IBA Main Campus, University Road, Karachi.
 021-38104700
 Extension : 2153

Sr#	Description	Quantity + UOM
1	Decoration Service Rental Basis; Event date : 25th October 2024 Time: 05;00pm should be ready Location: City Campus Setup: Round Table setup 32x table with cover 8x chairs per table Milky white chairs 10x standing fans Lighting to cover the foyer of Aman Tower Building Chilli lights of 30 ft = 10 RGB lights: 20x Crockery and cutlery Buffet table for 6 dishes Site Visit is necessary No of people: 250 Crockery: Crockery white ceramic or porcelain Cutlery: Stainless Steel Waiter Service to cover the tables and buffet Lighting must ensure surrounding is covered properly Note: Hygiene and quality of food must be priority	250.00 EACH

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.