

# Request for Quotation (Services)

**Description** : 0212-0152 - Consultancy Service  
**Date of Issue** : 26-Dec-17 03:56 PM  
**Date of Submission of Quotation** : 08-Jan-2018 02:30 PM  
**Place of Work** : Main Campus  
**Contact Person & Telephone** : Purchase Department, IBA Main Campus,  
+922138104700, Ext 2150, 2152

Sr #	Description	Service Specification	Quantity / Job
1	Consultancy Services For Solar Panel Installation	<p>Terms of Reference of the Assignment:</p> <ol style="list-style-type: none"> <li>1. Review and recommendation of Solar Panel installation capacity on building roof &amp; parking area.</li> <li>2. Recommendation and projection on K-Electric Tariff Rate for next 25 years.</li> <li>3. Feasibility report on Solar &amp; Wind Power system for IBA Main Campus.</li> <li>4. Preparation of Solar Panel installation BOQ for tender documents (at roof &amp; parking area).</li> <li>5. Technical evaluation of bids received in response to the tender.</li> <li>6. Preparation of Tender Comparative Statement with recommendation in compliance with SPPR Rules.</li> <li>7. Confirmation of Satisfactory Completion of Project.</li> <li>8. The Consultancy along with reports based on the items listed under 'Terms of Reference of the Assignment' must be provided to the Purchase &amp; Stores Department on or before 30 days from the date of issuance of Work Order / Contract / Letter of Acceptance.</li> </ol>	1

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		<p>Consultant Qualification:</p> <ol style="list-style-type: none"> <li>1. Bachelor of Engineering / Finance / Business/ Science / Management.</li> <li>2. Minimum 3 years of experience in design of Solar Panel projects.</li> <li>3. Completed at least 3 solar project with capacity of 100 kVA or above in last three years.</li> <li>4. Financial capability.</li> </ol>	
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## **Terms & Conditions:**

1. Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Services of this order is subject to finalization at the time of completion.
3. We reserve the right to cancel any or all the above services if it is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and completion of the above work.
5. Service Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed completion.
7. The rate / item cost is final and no change what so ever will be accepted.
8. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
9. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance services without assigning any reason.
10. Invoice should be submitted to Finance Department.
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
12. No subletting in any case / item / form will be allowed.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.25% for services against total value of Work Order will be levied accordingly.
15. Selection of Consultant will be based on Least Cost Selection Method
16. The Consultant must provide services for all items but not limited to 'Terms of Reference of the Assignment'.
17. It is a lump sum assignment / contract.
18. All document(s), dossier(s), report(s), design(s), survey(s) and all deliverables prepared by the Consultant will become & remain property of the IBA, Karachi.
19. IBA, Karachi may negotiate with the selected Consultant regarding methodology, work plan, staffing / manpower engagement and special conditions of contract. Similar negotiation will not seek changes in the rate(s) / charge(s) quoted.