## **Request For Quotation**

IBA Institute of Business Administration Karachi Leadership and Ideas for Tomorrow

Description	: RFQ-002645 - Roller Window Blinds for AMAN CED Building
Date of Issue	: 27 Mar 2025
Date of Submission of Quotation	: 7 Apr 2025 11:00:00 AM
Place of Delivery	: Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	: Purchase Department IBA Main Campus, University Road, Karachi. 03323760498 Extension : 2150

Sr#	Description	Quantity + UOM
1	Window Blinds (In Sqft) Blackout Blind,Aluminum Pipe,Control Box withCover; Plain; Provide & fix blackout roller window blinds of approved shades & color with aluminum pipe & control box of Marwi, DW or approved equivalent brands as per approved sample.	1,010.00 SQR FT
	1. Window Sizes of Aman CED Building. Foyer Area 3'-0" x 9'-0" (6 no. )	
	1'-9" x 9'-0" (1 no.)	
	1'-6" x 9'-0" (1 no.)	
	MC-9,10,11,13	
	4'-0" x 9'-0" (8 no.)	
	MC-12,14,15	
	4'-0" x 9'-0" (7 no.) 2'-6" x 10'-0" (3 no.)	
	Miss Sana Tausef 4'-0″ x 9'-0" (1 no.)	
	New Faculty Lounge	
	5'-4″ x 10'-6" (3 no.)	
	Total Windows = 30 No's	
	Total Area in Sft = 1010 Sft (Color will be selected from vendor provided Shed card)	
	The given sizes should be confirmed by the Vendor and should do a visit and take actual size.	

Terms & Conditions :

<sup>1.</sup> Material of this order is subject to final inspection at the time of delivery.

<sup>2.</sup> We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.

<sup>3.</sup> Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).

<sup>4.</sup> General Sales Tax will be paid on applicable items only.



## **Request For Quotation**

Leadership and Ideas for Tomorrow

5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.

6. The rate/item cost is final, and no change whatsoever will be accepted.

7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.

8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.

9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.

10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.

11. Invoice/Bill to be submitted to Purchase Department.

12. Advance Payment subject to Bank Guarantee.

13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.

14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.