



## RFQ

Description : Printing of CBER Working Papers with Envelops  
Date of Issue : October 6, 2015  
Date of Submission of Quotation : October 9, 2015 at 11:00am  
Date of Delivery : 04 days after getting final approval  
Place of Delivery : IBA, Main Campus  
Contact Person & Telephone : Mr. Muhammad Hanif  
38104700 (Ext.2150)

S. #	Description	Qty
1	<b>CBER Working Papers with Envelops – 3</b> <b>Size :</b> 6.5” x 9.5” (closed size) <b>Title Card :</b> 260gsm laminated matt finish card <b>Title Printing :</b> 04 + 04 color printing <b>Pages :</b> 20 pages <b>Page Grammage :</b> 128gsm glossy paper <b>Pages printing :</b> 02+ 02 color printing <b>Binding :</b> 2 pin binding <b>Packing :</b> 50 in each packet	200 copies
	<b><u>Envelope:</u></b> <b>Size :</b> compatible with brochure <b>Grammage :</b> 128gsm matt finish <b>Printing :</b> 03 color <b>Packing :</b> 50 envelopes per pack	200 envelopes

### Terms & Conditions:

- 1- Material of this order is subject to final inspection at the time of delivery.
- 2- We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- 3- Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
- 4- General Sales Tax will be paid on applicable items only.
- 5- Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6- The rate / item cost is final and no change what so ever will be accepted.
- 7- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 8- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity upto 15% without assigning any reason.
- 9- Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- 10- Advance Payment subject to Bank Guarantee.
- 11- No subletting in any case / item / form will be allowed.
- 12- Sample(s) and image(s) are available at Purchase Office for reference.
- 13- All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
- 14- Design and Artwork will be provided by IBA, Karachi.
- 15- CDs / specimen should be returned to the Purchase Office.
- 16- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 17- Stamp duty 0.25% for Goods against total value of Purchase Order / Work Order will be levied accordingly.
- 18- IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.