



Request For Quotation

Description	: Photography, Videography & Live Streaming during CPEC Summit
Date of Issue	: 22 Oct 2021
Date of Submission of Quotation	: 22 Oct 2021, 4:30 PM
Place of Delivery	: IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700, Extension: 2152

Sr#	Description	Job
1	<p>Photography: Digital primarily printed & pasted. DSLR brand Nikon / Canon/ Sony 2018 models onwards with required lenses. Category A photographer with at least 4 cameras</p> <p>Videography: 2-3 mins video highlights, 6-7 testimonials fully edited, all equipment must be 4k quality including cameras & cables.</p> <p>Live coverage: OB event video, event highlights fully edited. All OB equipment must be 4K including panel, cameras & cables (branded Magami/Canary or equivalent. Must include backup options for internet data storage & power backup.</p> <p>Demo requirement one day prior Event duration: 10:00 - 4:30</p>	1 day

Terms & Conditions :

1. Service of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if the services are not in accordance with our specifications or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of the above service(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance the quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against the total value of Purchase Order will be levied accordingly.