



Request For Quotation

Description : RFQ-000731 - PR-0003190 - Wooden Cubical

Date of Issue : 31 Jan 2023

Date of Submission of Quotation : 7 Feb 2023 2:30:00 PM

Place of Delivery : IBA Karachi, Main Campus,
Karachi

Contact Person & Telephone :
0333-3009636
Extension : 2152

Sr#	Description	Quantity + UOM
1	Cubical Wooden Cubical with workstation and drawer; MDF Sheet; Fabrication & fixing Material: 18 mm MDF Sheet both sides textured Lamination, Colour: White PVC lipping With Computer Keyboard Tray Workstation Size: 2' (d) x 4' x 2'-6" (h) Moveable Drawer; Size: 15"(w) x 18"(d) x 24"(h) 15" x 15" whiteboard & 15" x 15" Softboard, Maroon colour Project Fabric on Partition With all the quality accessories Channel, Locks, S.S Handles, etc of Khas or equivalent brand As per picture	6.00 EACH

Terms & Conditions :

1. Sales Tax Registration Certificate with last month's return copy (FBR/SRB) must be provided with the quotation.
2. Material/quantities are subject to final inspection at the time of completion.
3. We reserve the right to cancel any or all of the above work if it is not per our specifications or if the delivery is delayed.
4. Payment will be made through crossed Cheque after the receipt of the bill and completion of the above work.
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate/item cost is final and no change will be accepted.
8. Government Tax(es), Levi(es) and Charge(s) will be charged at actual as per SRO.
9. Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. The invoice should be submitted to Finance Department.
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
12. No subletting in any case/item/form will be allowed.
13. All Government taxes (including Income tax and Stamp Duty), Levies, and Charges will be charged as per applicable rates/denomination of the Purchase Order.
14. Stamp duty of 0.35% for works against the total value of the Purchase Order will be levied accordingly.
15. All equipment, ladders for any heights, plungers, brushes, buckets, etc. will be brought by the contractor.
16. The contractor will be responsible for taking all safety measures during the working of his staff at any height/surfaces
17. All surfaces where work was carried out must be cleaned from related materials and stains.
18. IBA, also reserves the right to issue Purchase Order for any single item to different lowest responsive bidders or issue a Purchase Order for all the items to any lowest responsive bidder.