

# Request for Quotation (Goods)

**Description** : From Req ID - 0000000112/0057  
**Date of Issue** : 16-Nov-17 05:14 PM  
**Date of Submission of Quotation** : 21-Nov-2017 02:30 PM  
**Place of Delivery** : IBA, Stores, Campus, University  
Road, Karachi.  
**Contact Person & Telephone** : Department, IBA Campus, ,

Sr #	Description	Item Specification	Quantity
1	FABRIC BAG (CUSTOM PRINTED)	Non-woven fabric bag with promotional printing Body Size: 16.5"x 15"x3" Color: Dual Color Printing : Heat transfer printing 2x2 both side IBA logo + ICICT2017 Handle: 12"x1" U shape stitched all along (2 Handles) Pockets: Front - 15"x10.5" Inner – 2 pen pocket slots Material: Non-woven fabric (will be approved by IBA authority before making) Sample is available at Purchase Office for ready reference	400
2	CARDBOARD BOX (CUSTOM PRINTED)	High Quality Cheap Cardboard Custom Printing Promotion Gift packaging paper box Size : 9" x 10" x 2.5" Box Grammage: Board 24 ounce with front & back white card pasted. Printing: Top box cover- UV Spot 2 color – IBA logo on matt Paper 128gsm with matt	400

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		<p>lamination pasted. Bottom box cover- matt Paper 128gsm with matt lamination pasted. Bottom Box Inclusive: (i) Black Card Stand 280gsm size: 9"x10"x0.6" (ii) Die Cut black thin foaming sheet size: 9"x10"x0.3" (adjusting slots for 1- Notepad 2-Sticky Book 3 Ballpoint pen and 4. creditcard-sized USB) Back side pasted with black card of 280gsm with orange ribbon. Sample is available at Purchase Office for ready reference</p>	
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**Terms & Conditions:**

1. Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Material of this order is subject to final inspection at the time of delivery.
3. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate / item cost is final and no change what so ever will be accepted.
8. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
9. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
10. Invoice, Purchase Order & Delivery Challan should be submitted to Finance Department.
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
12. No subletting in any case / item / form will be allowed.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
14. Stamp duty 0.25% for goods against total value of Purchase Order will be levied accordingly.

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15. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.