



## Request For Quotation

<b>Description</b>	<b>: RFQ-001737 - PR-0005934 - Decoration Services for CEJ Iftaar Dinner</b>
<b>Date of Issue</b>	<b>: 21 Mar 2024</b>
<b>Date of Submission of Quotation</b>	<b>: 25 Mar 2024 11:00:00 AM</b>
<b>Place of Delivery</b>	: Stores, IBA Main Campus, University Road, Karachi.
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi. 0333-3009636 Extension : 2152

Sr#	Description	Quantity + UOM
1	Decoration Service Rental Basis; Services Required: VIP Panel White Acrylic Chair Round Table with Cover VIP Head Table for 20 persons Buffet Setup, White Ceramic/Porcelain Crockery, Stainless Steel Cutlery Full Decorative Carpet Waiter Service General Light, LED Light, Fairy Light, Fanoos/Spot Light Small Flowerpot on Table  For 80 Guests, On March 27, 2024 Location: Foyer Area, Ground Floor, Aman Tower, IBA City Campus	80.00 EACH

### Terms & Conditions :

1. Service is subject to final inspection at the time of completion.
2. We reserve the right to cancel any or all of the above items if the services are not per our specifications or if the service is delayed.
3. Payment will be made through a crossed Cheque after the receipt of the Invoice/Bill and completion of the above service(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final and no change whatsoever will be accepted.
7. Government tax(es), Levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance the quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment is subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/denomination of the Purchase Order.
12. Stamp Duty of 0.35% for Service against the total value of the Purchase Order will be levied accordingly.
13. The Service Provider will be responsible for taking all safety measures during the services.
14. All surfaces where work was carried out must be cleaned from related materials and stains.
15. All staff must carry valid CNIC with them.