

# Request For Quotation

<b>Description</b>	: <b>RFQ-000306 - Binding of Books, Periodicals and Journals</b>
<b>Date of Issue</b>	: <b>31 Mar 2022</b>
<b>Date of Submission of Quotation</b>	: <b>6 Apr 2022 12:00:00 PM</b>
<b>Place of Delivery</b>	: Stores, IBA Main Campus, University Road, Karachi.
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension: 2154

Sr#	Description	Quantity + UOM
1	<p>Book Binding Binding of library books, journals and periodicals as per given specimen</p> <p>Material: Full Foamy Rexine Binding Hard Cover Gutta: 40 ounce Extra Paper : Two Sides glossy paper 115gsm Stitch: Enfoldment &amp; Juzbandi Printing : Embossed Gold Printing on Spine Color : Multiple color Spine : Maximum 2.5 inch spine for binding Others : Rough / Texture surface</p> <p>Note: As per sample available in Purchase department</p>	300.00 EACH

## Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.