



# Request For Quotation

**Description** : RFQ-002327 - Decoration Services for GEW

**Date of Issue** : 11 Nov 2024

**Date of Submission of Quotation** : 13 Nov 2024 12:00:00 AM

**Place of Delivery** : Stores, IBA Main Campus, University Road, Karachi.

**Contact Person & Telephone** : Purchase Department, IBA Main Campus, University Road, Karachi.  
021-38104700  
Extension : 2153

Sr#	Description	Quantity + UOM
1	Decoration Services ; ; ; ; Event date: 21 Nov 2024 Event Timing: 12 pm to 10 pm Event Venue: Lawn C opposite Fauji building IBA Main Campus The following items/services are required for the event: 1. Fans 30 Nos. 2. 20 LED Lights 3. 8 Stand Lights 4. 50 Fairy Lights of 30x ft 5. 12 Spot Lights 6. 8x Red Carpet: Size 25ft x 6 ft for Runner 7. 200 Milky white Chairs 8. 70x tables of 2.5 x 4 ft with cover & Frill 9. Flower Arch( Artificial) on entrance 10. Extension wire 500 ft for providing access to 60 stalls 11- 2x Wall Panel 15 ft x 4 ft required at Auditorium	1.00 EACH

**Terms & Conditions :**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.