Request For Quotation

IBA Institute of Business Administration Karachi Leadership and Ideas for Tomorrow

Description	: RFQ-001936 - SMCS goody bag
Date of Issue	: 10 Jun 2024
Date of Submission of Quotation	: 13 Jun 2024 11:00:00 AM
Place of Delivery	: Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	 Purchase Department IBA Main Campus, University Road, Karachi. 03122669895 Extension : 2150

Sr#	Description	Quantity + UOM
1	Fancy notebook	300.00 EACH
	Size :6x8.5 inch Title cover rexzine leatherette black color 1600gsm gray board with die cutt digital U.v printing in white color Additional 2 inch Flap with hard card board and one round magnet and one round iron to support flap. Inside 90gsm offset paper with 2+2 color printing 200 pages. Black double Spiral binding. Inside cover page sticky pad (50 strips in each 3 color) 3x3 color full sticky notes and yellow sticky pad (3 x 1.5) All note book packed in polytene with sticky top to cover the book As per sample available at Purchase Office.	
2	Ball Pen	300.00 EACH
	Metallic & Solid body Nib Silver color; Pen Maroon colour IBA SMCS logos one color printing on pen with die cutting box packing in 300gsm bleach card including two color printing on box. As per sample available at Purchase Office.	
3	Goody Bag	300.00 EACH
Torms & Co	Size: 11"x8"x3.5" 350 gsm white bleach card with matt lamination & white doori As per sample available at Purchase Office.	

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.

2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.

3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).

4. General Sales Tax will be paid on applicable items only.

5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.

6. The rate I item cost is final and no change what so ever will be accepted.

7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.

8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.

9. Invoice/Bill to be submitted to Purchase Department.

10. Advance Payment subject to Bank Guarantee.

11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.

12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.