



## Request For Quotation

<b>Description</b>	: RFQ-000174- Office Customized File
<b>Date of Issue</b>	: 05 Jan 2022 12:00PM
<b>Date of Submission of Quotation</b>	: 10 Jan 2022 12:00PM
<b>Place of Delivery</b>	: IBA Karachi, Main
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi.021-38104700 Extension: 2154

Description	Quantity + UOM
D- Ring File Customized design color printing (55mm) Size: 12.5"x10.5"x2.5" Printing: 04+04 Customized color front & back of each title including the spine Capacity:25-D Sample Picture attached for your review	60.00 Each

### Terms & Conditions:

- Material of this order is subject to final inspection at the time of delivery.
- We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
- General Sales Tax will be paid on applicable items only.
- Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- The rate I item cost is final and no change whatsoever will be accepted.
- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
- Invoice/Bill to be submitted to Purchase Department.
- Advance Payment subject to Bank Guarantee.
- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
- Stamp Duty 0.35% for Goods/Services against total value of Purchase Order will be levied.