

## **TENDER NOTICE**

### **Tender # PS/07/15-16**

#### **Binding & Printing Jobs of Books, Journals & Periodicals etc.**

The Institute of Business Administration, Karachi (IBA) invites sealed tenders from Book binders / printers / firms registered with Sindh Sales Tax and Income Tax departments for binding & printing jobs of books, journals & periodicals etc. The Tender Documents is based on “Single Stage One Envelope” procedure and the period of contract is for one year.

Tender Forms which includes full details of items and other terms and conditions are available at the Office of **Manager Purchase & Stores, IBA Main Campus, University Road, Karachi** from February 29, 2016 to March 17, 2016 between 9:00 am to 3:00 pm. The cost of the Tender Forms i.e. Rs. 500/- (Rupees Five Hundred Only) shall be deposited in United Bank Ltd, Karachi University Campus Branch in Account A/c # 003-0002-5.

Tender Document should be dropped in Tender Box placed at Purchase Office between 9:00 am to 3:00 pm upto March 17, 2016 and will be opened on same date & venue at 3:30 pm in the presence of representatives who may care to attend. In case of any holiday the tender shall be opened / received on next working day at same place and time. Kindly submit 5% Bid Security of total cost in form of Pay Order or Demand Draft in favor of Institute of Business Administration, Karachi along with the Tender Documents.

Kindly mention “Tender Number” at top left corner of the envelope. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

Please contact Purchase Executive on 38104700 ext: 2150 for any information and query.

#### **REGISTRAR**

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