

Request for Quotation (Services)

Description : 6018-1773-Certificates & Jacket
Date of Issue : 18-May-2020 10:39 AM
Date of Submission of Quotation : 20-May-2020 02:30 PM
Place of Work : Main Campus
Contact Person & Telephone : Purchase Department, IBA Main Campus,
+922138104700, Ext 2150, 2152, 2155

Sr #	Description	Item Specification	Quantity / Job
1	Designing & Printing Certificates Size: 7.5x10 Printing: 4 Color Card: Ivory Card 200 GSM (Approx) Special: Each Certificate have different name		70
2	Designing & Printing Certificates Jackets Size: 8.5x11 (Close Size) Printing: 02+01 Color Card: Art Card 300 GSM Special: 04 Die Punch		70

Terms & Conditions:

1. Service of this order is subject to final inspection at the time of completion.
2. We reserve the right to cancel any or all the above work if it is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and completion of the above service(s).
4. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
5. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
6. Invoice should be submitted to Purchase Department.
7. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
8. Stamp duty 0.25% for works against total value of Work Order will be levied accordingly.