



## **RFQ**

Description : Provide, Supply & Fixation of Acrylic Tallies  
Date of Issue : July 25, 2014  
Date of Submission of Quotation : July 26, 2014  
Place of Delivery & Fixing : IBA, Main Campus  
Contact Person & Telephone : Mr. Mohammad Amir Zain (Purchase Executive)  
021-38104700 (Ext. 2152)

Sr. #	Description	Quantity
1.	<b>Acrylic Tallies</b> Size: 8" x 8" and 0.25" round corner Material: 5 mm Acrylic with 75% "K" Matt Deco Transparent Print & Matt Lamination on Grey Vinyl Reflector Fixation: Double adhesive tape on Glass or Wooden Doors or on cemented wall	24 units

### **Terms & Conditions:**

- 1- Material of this order is subject to final inspection at the time of delivery.
- 2- We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- 3- Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
- 4- General Sales Tax will be paid on applicable items only.
- 5- Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6- The rate / item cost is final and no change what so ever will be accepted.
- 7- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 8- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- 9- Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- 10- Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan
- 11- No subletting in any case / item / form will be allowed.
- 12- Samples are available at Purchase Office for reference.
- 13- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 14- Stamp duty 0.3% for services against total value of Work Order will be levied accordingly.
- 15- IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.