



## Request For Quotation

<b>Description</b>	<b>: RFQ-000373 - Store Items - 49 (Stationary)</b>
<b>Date of Issue</b>	<b>: 13 May 2022</b>
<b>Date of Submission of Quotation</b>	<b>: 20 May 2022 12:00:00 AM</b>
<b>Place of Delivery</b>	: Stores, IBA Main Campus, University Road, Karachi.
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2153

Sr#	Description	Quantity + UOM
1	Gem clip Exclusive 36mm PVC Coated	100.00 PACKET
2	Gem clip Exclusive 26mm PVC Coated	100.00 PACKET
3	Paper Cutter knif As per the sample	100.00 EACH
4	Scissors Steel Deli 6059 175mm	100.00 EACH
5	Pencil Dollar HB 2	3,000.00 EACH
6	Tape Masking / Paper Tape 1" White roll	250.00 EACH
7	Pointer Pen Dollar 0.5 mm Tip blue Softliner	200.00 EACH
8	Pointer Pen Dollar 0.5 mm Tip black Softliner	200.00 EACH



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9	Highlighter Dollar 5 mm Tip yellow	200.00 EACH
10	Stamp Pad Crystal blue pad	20.00 EACH
11	Office File Lever file A4 Folder KORONA	300.00 EACH
12	Dock Clip Binder Clip Diamond 2" black	200.00 EACH
13	Dock Clip Binder Clip Diamond 3/4"19mm black	200.00 EACH
14	Permanent Marker Dollar 2 mm Tip blue	100.00 EACH
15	Permanent Marker Dollar 2 mm Tip black	100.00 EACH
16	Permanent Marker Dollar 2 mm Tip red	20.00 EACH
17	Color Paper For Finance A4 blue	50.00 PACKET
18	Stapler Machine Opal medium (HD-45N) or Equivalent	100.00 EACH



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19	Register petty cash HB 4 NO The sample is available at Campus Store dept	6.00 EACH
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### Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.