

Request For Quotation

Description	: RFQ-000575 - Store Items - 77 (Stationary)
Date of Issue	: 05 Oct 2022
Date of Submission of Quotation	: 12 Oct 2022 12:00:00 PM
Place of Delivery	: Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2154

Sr#	Description	Quantity + UOM
1	Document Box with Flaps Document Box with Flaps; A3; box;	50.00 EACH
2	Color Paper; Size A4; Color: yellow Packing: 100 Pages per Packet	50.00 PACKET
3	Scale/ Ruler Steel- Size: 12inch Sword Fish / Equivalent Sample are place in Store department	30.00 EACH
4	Ink for Stamp pad Crystal; 28.5gr; blue; bottle;	10.00 EACH
5	Scotch Tape Brand; Koala Size: 2"; crystal white; roll;	150.00 EACH
6	Packing Tape Size; 2" Roll; Color brown	100.00 EACH
7	Office File Management File; A4; Assorted; A320	300.00 EACH
8	Ball Pen Dollar Gel-1; 0.7 mm Tip; Blue; Gel;	30.00 EACH
9	Stapler pin Dollar/Equivalent ; 24/6, Medium;	200.00 EACH
10	Post it pad Pronoti/Equivalent ; 3"x3" S; yellow;	200.00 EACH
11	Punch machine Opal/Equivalent 500; medium;	60.00 EACH
12	Gem clip Exclusive; 50mm; PVC Coated;	100.00 PACKET
13	Gem clip Exclusive; 36mm; PVC Coated;	50.00 PACKET
14	Gem clip Exclusive; 26mm; PVC Coated;	50.00 PACKET
15	Glue Stick Dollar/Equivalent; 20gm; stick;	200.00 EACH

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).



4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate of item cost is final and no change whatsoever will be accepted.
7. Government tax(es), levy(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter or remove any item or article or reduce or enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates denomination of Purchase Order.
12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.