



Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

KLIN - MAR - 03 - 17

Dated: March 6, 2017

Manager

SPPRA, Karachi

IT/122/2016-17

Subject: **One Tender along with all necessary documents**

Dear Sir / Madam,

Please find the following documents to upload on SPPRA website.

- Tender Ad
- Tender Documents (IT/122)
- Nomination of Procurement Committee
- Nomination of Complaint Redressal Committee
- Procurement Plan

Regards-

A handwritten signature in black ink, appearing to be 'Asim'.

IBA, Karachi

# Tender Notice

The Institute of Business Administration, Karachi (IBA) invites sealed Tenders from manufacturers/firms/companies registered with Sales Tax and Income Tax departments for the supply of the following:

S.No.	Description	Tender #	Tender Fee
1.	Procurement of Scanner & NVR	IT/122/2016-17	Rs.500/-

Tender documents will remain available at the website [www.iba.edu.pk/tenders](http://www.iba.edu.pk/tenders) from **11/March/17 to 28/March/17**. The Tender Fee shall be deposited in United Bank Ltd, Karachi University Campus Branch in A/C No. 003-0002-5 in the name of "IBA, Karachi". The copy of paid challan will be attached with the tender document at the time of submission.

Bidding will be conducted under the provision of Public Procurement Rules-46(1) single stage-Single envelopes procedure of SPPRA Rules-2010(Amended 2017).

The Tender Document should be submitted at the "ICT Procurement Dept. IBA Main Campus" up to 28/March/17 till 11:00A.M and will be opened on the same date and venue at 11:30 am in the presence of representatives who may wish to attend.

Kindly submit 2% Earnest Money (Bid Security for each tender) of the total cost in the shape of Pay Order or Demand Draft along with the Tender Documents. Kindly mention the 'Tender Number' on the top left corner of the envelope.

In case of any unforeseen reasons, unrest or force majeure on the bid submission/opening date, the tender shall be opened on the next working day at the same place and time.

IBA, Karachi reserves the right to accept or reject any or all Tender(s) or terminate the proceedings at any stage as per the rules and regulations framed by SPPRA.

## Director ICT

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**INSTITUTE OF BUSINESS ADMINISTRATION (IBA) KARACHI**

Main Campus, University Road, Karachi

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**Tender Document**

**Tender Number: IT/122/2016-17**

Sealed quotations are invited from the firms having GST and Income Tax Registration numbers for the supply of following items during 2016-17.

**Type – 1 : Scanner**

Type	Desktop sheet fed scanner	
Scanning Document Size		
Plain paper	Width:	50.8mm to 216mm (2" to 8.5")
	Length:	54mm to 356mm (2.12" to 14")
Business card	50.8mm x 85mm (2" x 3.35") or larger	
Card	54mm x 86mm (2.12" x 3.37") (ISO standard)	
Long document	Up to 3,000mm (118.1") long (up to 2,700mm (106.3") on 600dpi)	
Scanning Document Thickness		
Plain paper	Straight path:	27 to 255g/m <sup>2</sup> (7 to 68lb. bond) 0.04mm to 0.3mm (0.00157" to 0.0118")
	U-turn path:	27 to 128g/m <sup>2</sup> (7 to 34lb. bond) 0.04mm to 0.15mm (0.00157" to 0.0075")
	Orientation:	Vertical feeding only
	Eject method:	Straight path only
	Orientation:	Vertical or horizontal feeding (only vertical for embossed cards)
Feeding Capacity	Up to 50 sheets of 80g/m <sup>2</sup> or 10mm stack (including curls) or higher	
Scanning Sensor	Contact image sensor Require	
Light Source	LED	
Scanning Side	Simplex / Duplex	
Scanning Modes	Black and White, Error Diffusion, 256-level Grayscale, Advanced Text Enhancement, Advanced Text Enhancement II, 24-bit Color	
Scanning Resolution	150 x 150dpi / 200 x 200dpi / 300 x 300dpi / 400 x 400dpi / 600 x 600dpi	
Scanning Speed		
B&W, Grayscale	Simplex:	200dpi 40 pages/min. 300dpi 40 pages/min.
	Duplex:	200dpi 80 images/min. 300dpi 80 images/min.
Interfaces	Hi-Speed USB 2.0	
Other Functions	Folio scanning, Ultrasonic double feed detection, Double feed Release or better	





Type – 2 : NVR:

S. #	Description
1	<p><b>NVR 32 Channel Hikvision, Samsung or equivalent</b></p> <ul style="list-style-type: none"><li>• Up to 32 IP cameras, Recording at <b>up to 12 MP resolution</b> (4K-NVR)</li><li>• Dual-OS design, ANR technology to enhance the storage reliability when the network is Disconnected</li><li>• HDD hot swap with RAID0, RAID1, RAID5 and RAID10 storage scheme configurable.</li><li>• 4K Camera Inputs H.265, H.264-Plus(+) video formats, third-party network cameras, recording, playing back, and backing up of VCA alarms can be realized   VCA detection alarm is supported</li><li>• HDMI Video output at up to 4K (3840 × 2160) resolution, Support ezviz cloud</li><li>• 8 SATA interfaces (6TB HDD Support), eSATA interface, 1000M two network interfaces, two VGA and two HDMI, USB 3.0 ,RS-232, AUDIO/Line: RCA, Controller Port, Alarm In/Alarm Out .</li><li>• USB interface Front panel: 2 × USB 2.0; Rear panel: 1 × USB 3.0 Alarm in/out 16/4</li><li>• Outgoing bandwidth 256 Mbps, or 200 Mbps (when RAID is enabled) , Video/Audio output</li><li>• Remote connection: 128, 19-inch rack-mounted 2U chassis.</li></ul>

**TERMS AND CONDITIONS:**

1. Prices quoted should be inclusive of GST.
2. Tender documents along with detailed list of hardware specification can be collected from IBA website, tender fee cost of Rs. 500/- in cash (non-refundable). Supplier must be Authorized Partners or Distributor of the quoted item.
3. Bidding will be conducted in terms of National Competitive Bidding procedures (single stage single envelope procedure).
4. Performance Guarantee in the shape of CDR / bank Guarantee in favour of IBA Karachi 05% of the total bid value will be deposited if win the tender at the time of invoice submission. Performance Guarantee of the successful bidders will be retained as security for the period of 12 months starts from the delivery of the hardware in IBA.
5. All bids must accompany a bid security in the form of pay order/ demand draft of 2% of the tendered amount drawn in favor of IBA Karachi. Conditional/ incomplete or bids received after due date/time will not be accepted. Bidders quoting for two or more Lots shall submit separate pay order / demand draft for each Lot where require.
6. The firm should use their printed letterhead where firm name, telephone no. etc. must be mentioned.
7. The contract will be given to the bidder who quotes the lowest prices of the hardware and also meet the desired criteria.
8. Firm should quote prices along with sales tax and indicate brand name wherever necessary.



9. The successful firms will have to supply items within 12 weeks after the issue of order at their own expenses.
10. The competent authority reserves the right to reject or approve any tender completely or partially. The reasons/ grounds for rejection of bids/ proposal will be communicated to supplier / contractors upon request.
11. If desired items are not supplied on time/or the supply are found substandard, the competent authority could not only cancel the agreement/PO during the year completely or partially without prior intimation but the earnest money could also be confiscated and legal action could be initiated.
12. Vendor is responsible to change with new part if any part found faulty in any aspect without any delay under warranty period except consumables.
13. Bid validity should remain valid at least 90 days.
14. An owner of more than one company can send bid of his only one company.
15. Specification of items tender should be clearly mentioned in the tender. Tender received after due date or incomplete in any sense will not be entertained. Company representative along with ICT procurement department will check the quality of items at the time of delivery. The firm should provide Guarantee/Warranty for a period of 1 year for supply of hardware.
16. An affidavit on Stamp paper properly attested by the Oath Commissioner is attached with the bid to the effect that the firm has neither been black listed, nor having any dispute with any government organization and also there is no litigation against the firm.
17. In case of failure of supplies with in stipulated time or any false statements from the bidder, IBA Karachi may forfeit/ confiscate the call deposited and the firm may be black listed.
18. Submission of any false statement/documents including concealing of any information is likely to disqualify the bidder.
19. Provide authorized Enterprise Partner/Distributor who have a reputed background of cooperate supplies.(Mandatory)
20. The interested bidders are required to provide details of supplies of similar nature in hand and executed during the last three years.
21. Product must have 1 year warranty with parts and free onsite support.
22. The sealed tenders envelopes, complete in all respect, should reach the undersigned latest by **28-03-2017** till 11.00 a.m. The same will be opened at 11.30 a.m. the same day in the presence of the bidders or their representatives. Date of Publish 11-03-2017.
23. Bidder also mention and provide the SLA amount after warranty period.
24. The bidder should have either the Principal office or Distributor office situated in Karachi.
25. Bidder is also requested to mention the prices of consumables with this tender, mandatory.
26. Tender will be awarded on item wise basis.





The bidders will strictly follow the above mentioned terms conditions and will not intervene their own.

**(MANDATORY)**

Sr. No	Item	Quoted Brand Name	Model with Product Number	Earnest Money 5%(Calculated With 01 year warranty)	Bid Amount With 01 year warranty with Tax	Remarks
01	Scanner Quantity 01					
02	NVR 32 Channel Quantity 01					

Mandatory to fill in above table.

Company Stamp & Signature

Director ICT  
Tel: 021-99261506 - Website: [www.iba.edu.pk](http://www.iba.edu.pk)

