

Request for Quotation (Works)

Description : 2802-0969-Mithi Catering Decor
Date of Issue : 02-Apr-2019 10:46 AM
Date of Submission of Quotation : 05-Apr-2019 02:30 PM
Place of Work : Main Campus
Contact Person & Telephone : Purchase Department, IBA Main Campus,
+922138104700, Ext 2150, 2152, 2112

Sr #	Description	Item Specification	Quantity / Job
1	Frill Marquee with wall panels to cover Pandal Size: 8000 sq.ft (approx.) Air Condition System in the Marquee Stage for VVIP guests 36 x 24 area: i. 8 tons i.e. (2 ton x 2 Floor Standing Units) ii. Vehicle mounted with Generators Marquee with lights	FOR TWO DAYS ACs to be Completed in all respect to provide cooling for temperature control For Exhibition, venue should be readied and handed over to Tharparkar Field Staff on April 12, 2019. (5:00 pm)	2
2	Presidential Chair		1
3	VVIP Chairs		8
4	Round Table set-up Buffet set-ups for VVIP & Participants enclosures Sofa Sets Low Back Chair Crockery & Cutlery Tea / Coffee Dispensers Luminaries Counters / Table for Drinks	Round table 8 seats set-up: 12 VVIP Enclosure: Buffet set-up for 100 people Participants enclosure: Buffet setup for 200 White Cover Sofa Set: 8 Low Back Chair: 300 Crockery & Cutlery according to 1.5 each person Tea / Coffee Dispenser: 5 Buffet Setup: 15 Luminaries according to the requirement of the theme Counters/Table for Cold Drinks, Mineral Water & Juices: 15 Complete setup arrangement including Cutlery, Crockery, Chairs, tables, bearer & allied support services	1
5	Chicken Qorma / Chiken Karahi: 50kg	Net weight (kg) and (pieces)	300



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	<p>Chicken Biryani: 100kg (max. 8kg Daig) Vegetable Biryani: 100kg Carrot Halwa (Gajar Halwa): 25kg Palak Paneer: 50 kg Nan: 700 Taftan: 300 Salad Bar: 10 Tea /Coffee/Green Tea: 500</p>	<p>would be counted for food items. Weight of cauldron & pans should not be included in net weight</p> <p>IBA will penalize up to 10% of the item value on substandard delivery of following items/services</p> <p>Food Hygienic</p> <p>i. Quality ii. Quantity iii. Heated</p> <p>Crockery & Cutlery (Ceramic & Stainless Steel)</p> <p>i. Neat & Clean ii. Free from cracks iii. Heated crockery</p> <p>Staff</p> <p>i. Should be proper uniform ii. Minimum Fifty supporting staff</p>	
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Terms & Conditions:

1. Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Work of this order is subject to final inspection at the time of completion.
3. We reserve the right to cancel any or all the above work if it is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and completion of the above work.
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate / item cost is final and no change what so ever will be accepted.
8. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
9. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
10. Invoice should be submitted to Finance Department.
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
12. No subletting in any case / item / form will be allowed.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.25% for works against total value of Work Order will be levied accordingly.
15. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Work Order for all the items to any lowest responsive bidder.