

**TENDER NOTICE**  
**Tender # IT/30/18-19**  
**Provide & Supply of Photocopier Machine**

The Institute of Business Administration, Karachi (IBA) invites sealed tenders from manufacturers / firms / companies / distributors / suppliers registered with Sales Tax and Income Tax departments to Provide & Supply of Photocopier Machine. Tender Document is based on “Single Stage One Envelope” procedure.

Details of items and other terms and conditions are included in Tender Form. Tender Forms can be obtained from the Office of **Sr. Manager Procurement & Stores, Fauji Foundation Building, IBA Main Campus, University Road, Karachi** from June 24, 2019 to July 11, 2019 between 9:00 am to 3:00pm in any working days during Monday to Friday. Cost of the Tender Forms i.e. Rs 500/- (Rupees 500 hundred only) shall be deposited in United Bank Ltd, Karachi University Campus Branch in Account # 003-0002-5.

Tender Document should be dropped in Tender Box placed in the Office of Sr. Manager Procurement & Stores Office, Ground Floor, Fauji Foundation Building, IBA Main Campus University Road Karachi between 9:00 am to 3:00pm upto July 11, 2019 and will be opened on same date & venue at 3:30 pm in the presence of representatives who may care to attend. In case of any holiday the tender shall be opened / received on next working day at same place and time. Kindly submit 2% Bid Security of total cost in form of Pay Order or Demand Draft in favor of Institute of Business Administration, Karachi along with the Tender Documents.

Kindly mention “Tender Number” at top left corner of the envelope. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

Please contact Executive procurement on 38104700 ext: 2112 for any information and query.

**REGISTRAR**

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